

JAN 10 1955

MEMORANDUM FOR: Colonel White

SUBJECT : Your Appearance on Orientation Program
1 February 1954

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1. At your suggestion I called Matt Baird to attempt to substitute [] for you on 1 February because of John's connection with the problem of manpower utilization.

2. Matt made a strong plea for you to come, adding that the choice of a title for your remarks might well be changed. What Matt apparently meant when he assigned these titles was that he wanted you to discuss personnel ceilings in the Agency. He also suggested associated topics that you might touch on; among them were: How do we stand on the budget for FY 56? How would we handle, within our FY 56 budget, any increased activities that might be assigned the Agency? Could we handle a pay raise within our presently approved allocation? He also mentioned his desire to have you say a few words about administrative problems in CIA and ways of meeting them, and on personnel ceilings said he thought you might talk about the why of ceilings and the background of the problem of reducing personnel numbers without sacrificing effectiveness.

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3. It was obvious that Matt wanted you to appear, and you alone from the DD/A organization; he said that the only reason [] was speaking instead of Frank Wisner was that Dick does a better platform job than Frank, and further, that Frank does not care for doing it. Matt asked that I confirm your appearance, and inquire of you if you wished to have the title of your remarks changed.

4. Would "Manpower, Money and Materiel" interest you as an alternative title? Or "Manpower, Money, Materiel and Management?"

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Class. Changed to: TS S O
Next Review Date: _____
Auth: HR 70-3
Date: 28 Dec 78
By: []



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